Scottish Environment Protection Agency
Buidheann Dìon Àrainneachd na h-Alba

For the future of our environment

P-WAT-V

The Environmental Authorisations (Scotland) Regulations 2018 (EASR)

Water Permit Variation Form



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If you would like this document in an accessible format, such as large print, audio recording or braille, please contact SEPA by emailing equalities@sepa.org.uk.

How to use this water permit variation form

Use this form to apply to vary an existing permit that authorises water activities.

Variation includes the addition of a new activity.

Do not use this form to:

- Reduce the boundary of an authorised place – to do this you will need to apply for a surrender in part.
- Reduce the number of regulated activities authorised by the permit – to do this you will need to apply for a surrender in part.
- Change the authorised person of an existing permit – to do this you will need to apply for a transfer (in whole or in part).

Before you apply

- Check your permit to identify the type of authorised activities (e.g. water, waste, industrial activities).
- Use the correct variation form for the type of activity you want to vary.
  For example, use this water variation form to vary a water permit activity, the waste variation form to vary a waste permit activity, or the appropriate variation form for other activities.
- Read the guidance for the activity you wish to vary and/or to add to your existing permit on the relevant activity specific page on our website.
- For applications made with insufficient or inadequate information; we will return these to the applicant with an explanation of what additional information is required and may retain part of the application fee in accordance with our published charging scheme.

Multiple activities under a single permit

We may authorise multiple activities under a single permit, but only if the activities are connected. Activities may be considered connected if they are:

- Located at the same geographical location,
- Part of the same project, or
- Operationally linked.

If the activities are connected, you may apply for a variation of an existing permit to add new activities under one permit.

If the activities are not connected, you must submit a separate application for each activity.

How to apply

Digital application service:

The quickest and easiest way to apply is via our digital application service on our website.

You will need to upload:

1. Completed variation form(s)
2. Completed activity form(s) if required
3. Any required supporting information

Email/Post application:

If you cannot apply using our digital application service, you can complete and submit an application via email or by post.

Your application must include the following:

1. A completed APP-GEN1 form
2. Completed variation form(s)
3. Completed activity form(s) if required
4. Any required supporting information

Email and postal addresses for submitting your application are included in the APP-GEN1 form.

You can download APP-GEN1, activity forms and variation forms from our website.

Section 1 - Permit details

1.1 Permit reference

Please provide the reference of the permit you wish to vary.

Permit reference (e.g. EAS/P/1234, CAR/L/1234567)
CAR/L/1011624

1.2 Location description

Please provide the following information about the location of the activity.

Table 1: Location description

Question	Answer
Location description (e.g. Green Farm, Windy Hill Golf Course, Alba Whisky Distillery)	Torra WTW
Address	High Road, Port Ellen, Isle of Islay
Postcode	PA42 7DD
National Grid Reference (NGR) (At least 2 letters followed by 8 digits, e.g. AB 1234 6789. You can use our SEPA NGR Tool to find your NGR.)	[redacted]

Section 2 - About your proposed variation

2.1 Variation type

There are three types of variations: administrative, standard and substantial. Please refer to our Charging guidance for examples and guidance on identifying the correct variation type.

An administrative variation includes correcting an error or a reduction in scale of the authorised activity (for example, a reduction in abstraction volume).

A standard or substantial variation may require SEPA to undertake an environmental risk assessment of the proposed change.

If you are applying to change a surface water abstraction to a groundwater abstraction:

- during a period of water scarcity; and
- when the risk level in the abstraction catchment is at least at “Alert”;

this will be a standard variation.

Guidance on water scarcity and risk levels can be found on our website.

If you need assistance in determining the correct variation type, please contact waterpermitting@sepa.org.uk.

Please select the relevant box below to confirm the type of variation you are applying for.

- **Administrative variation** ☐
- **Standard variation** ☐
- **Substantial variation** ☒

2.2 Non-technical summary

Please provide a non-technical summary of your application, including a brief overview of the proposed changes and reasons to vary the permit.

This summary may be published on our website as part of the public consultation process.

Ensure it is written in simple and plain language so that all members of the public can clearly understand the details of your application.

Document reference
Non-Technical Summary - Torra WTW Technical Variation

2.3 Proposed variation details

Please provide details about the proposed changes to your activities, this information should include as a minimum:

- A description of the changes requiring the variation.
- An indication of the changes to any plan or document that forms part of your permit.
- An indication of any permit conditions you wish us to vary (if applicable). Please include the reference number of each condition you want to vary, if known.

Document reference

Amend CAR/L/1011624 Table 3.1 to include

NGR	Name/Ref	Means of Abstraction	Maximum rate m3/day
[redacted]	Torra WTW Abstraction from Torra River, 1km u/s Struthan an Fheidh Conf (Point A)	Gravity fed pipeline	Combined total of 1,890 m3/day from both abstraction points
[redacted]	Temporary abstraction from upstream location on Torra River for process commissioning during construction	Gravity fed pipeline	
[redacted]	Temporary abstraction for performance testing for the period of 1 July to 30 September 2027	Gravity fed pipeline	Combined total of 2,750 m3/day from both abstraction points

2.4 Standard and substantial variation

If you are applying for a standard or substantial variation of your existing permit, including adding a new activity, you must complete and submit an activity form for each activity you want to vary or add.

Activity forms are available on the relevant activity specific page on our website.

- If you are varying an existing oil storage activity, please submit a detailed description of the proposed changes. There is no activity form for oil storage.
- If you are applying for a standard variation to change a surface water abstraction to a groundwater abstraction during a period of water scarcity, there is no activity specific webpage on our website. Please contact waterpermitting@sepa.org.uk to determine what information needs to be submitted.

Please provide the relevant document reference here.

Document reference(s)