

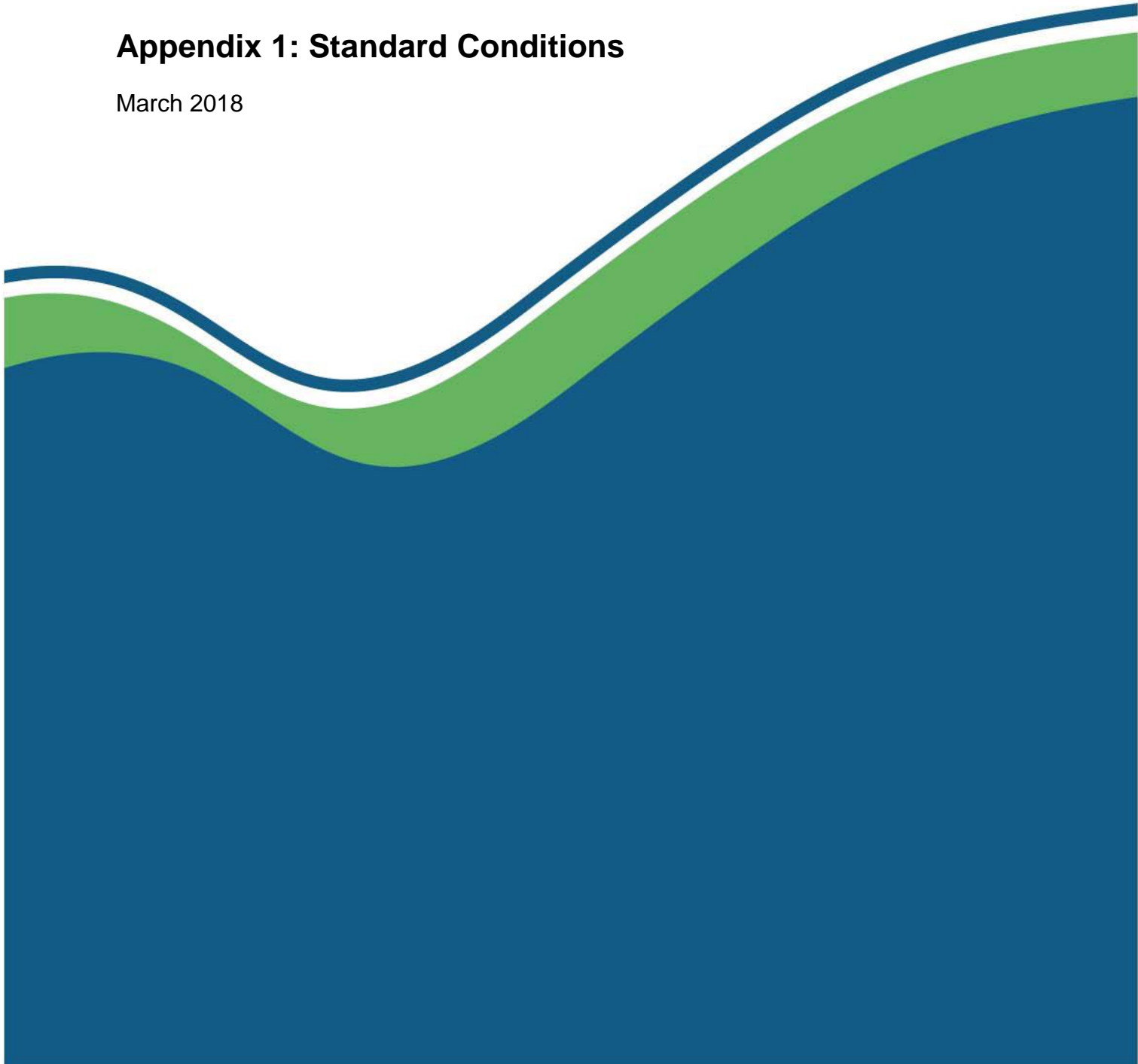
Better Environmental Regulation Programme

Environmental Authorisations (Scotland) Regulations 2018

Consultation on draft Standard Conditions for radioactive substances authorisations

Appendix 1: Standard Conditions

March 2018



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A. ALL REGULATED ACTIVITIES

A.1 Resources

A.1.1 You must have adequate financial and human resources to ensure compliance with your authorisation.

A.2 Management arrangements

A.2.1 You must have and maintain an integrated management system to ensure compliance with your authorisation.

A.2.2 You must regularly carry out a review of your management system and its effectiveness in terms of achieving compliance with your authorisation.

A.3 Written procedures

A.3.1 You must have, implement and maintain written procedures to ensure compliance with your authorisation.

A.4 Record keeping

A.4.1 You must make and retain, as soon as reasonably practicable, true, accurate and legible records that demonstrate compliance with the requirements of your authorisation.

A.4.2 Your records must include the relevant records specified in Schedule 1 of these Standard Conditions.

A.5 Provision of training and information to staff

A.5.1 You must ensure that anyone carrying out duties that may affect compliance with your authorisation are suitably trained and experienced.

A.5.2 You must ensure that anyone carrying out duties that may affect compliance with your authorisation has access to a copy of your authorisation and all relevant procedures and records that are necessary to ensure compliance with your authorisation.

A.6 Facilities and equipment

A.6.1 You must provide suitable facilities and equipment that are necessary to ensure compliance with your authorisation.

A.6.2 You must have and comply with appropriate arrangements for the acceptance into service of all facilities and equipment that are provided to ensure compliance with your authorisation.

A.6.3 You must ensure that all facilities and equipment provided to ensure compliance with your authorisation are:

- a. maintained in good repair;

- b. regularly calibrated (where relevant);
- c. checked to ensure they are serviceable and effective; and
- d. being correctly used.

A.7 Sampling, measurements, tests, surveys and calculations

- A.7.1 You must take samples and conduct measurements, tests, surveys, analyses and calculations as necessary in order to ensure compliance with your authorisation.
- A.7.2 You must use the best practicable means when taking samples or conducting measurements, tests, surveys and calculations.

A.8 Provision of information and data returns

- A.8.1 You must make available without unreasonable delay all records and written procedures relating to the activities authorised by your authorisation when required by SEPA.
- A.8.2 You must provide SEPA with the relevant information specified in Schedule 2 of these Standard Conditions within the specified timescales.

A.9 Contraventions of your authorisation

- A.9.1 You must inform SEPA by telephone without delay if you believe that you (or anyone else) are contravening, has contravened or might contravene a requirement of your authorisation.
- A.9.2 Where you have informed SEPA that you have contravened your authorisation, you must:
 - a. Confirm the information given in the telephone notification in writing by the next working day after the verbal notification;
 - b. Carry out an investigation into the circumstances to identify any necessary corrective measures to avoid such events in the future;
 - c. Record the results of your investigation;
 - d. Ensure that any corrective measures are carried out as soon as reasonably practicable; and
 - e. Send the results of your investigation to SEPA as soon as reasonably practicable.

A.10 Ceasing your activity and leaving the authorised place

- A.10.1 You must notify SEPA of the following circumstances by providing the information set out in the relevant section of Schedule 3 of these Standard Conditions:
 - a. If you vacate the authorised place, or in the case of Mobile Radioactive Sources, vacate the place where they are normally kept; or
 - b. Cease to carry on your authorised activities.

B. ALL RADIOACTIVE SUBSTANCES REGULATED ACTIVITIES

B.1 Overarching requirement

B.1.1 You must carry out the authorised radioactive substances activities in a manner that achieves and maintains an optimal level of protection of the environment and the public.

B.2 Radioactive waste optimisation

B.2.1 You must use the best practicable means to ensure that no unnecessary radioactive waste is generated.

B.2.2 If you generate radioactive waste, you must use the best practicable means to minimise the volume of and total radioactivity of radioactive waste that requires disposal.

B.2.3 You must optimise your approach to radioactive waste management taking account of all waste streams and disposals expected from current and future operations.

B.3 Prohibition of deliberate dilution

B.3.1 You must not deliberately dilute radioactive substances in order to release them from regulatory control unless:

- a. the dilution takes place in normal operations where radioactivity is not a consideration; or
- b. the dilution is a result of mixing radioactive waste with non-radioactive material for the purposes of re-use or recycling that is authorised by your authorisation.

B.4 Receipt of Radioactive Waste from another Person

B.4.1 You may only receive radioactive waste that is described in your authorisation.

B.5 Safe management of radioactive substances

B.5.1 You must manage radioactive substances in a manner that prevents the unauthorised or reckless dispersal of radionuclides and, in the case of a sealed source, which prevents any dispersal of radionuclides.

B.5.2 Unless your authorisation allows otherwise, you must not release radioactive materials into the environment or introduce radioactive materials into organisms that will leave the authorised place whilst containing that substance.

B.5.3 You must manage radioactive substances safely and securely to prevent unauthorised use, loss and theft.

B.5.4 You must regularly verify that radioactive substances and, where relevant, the equipment or containers holding radioactive substances are still present and in good repair.

B.5.5 Where reasonably practicable, you must ensure that radioactive substances or their immediate containers are adequately and legibly marked or labelled to indicate their radioactive content.

B.6 Contamination control and remediation

B.6.1 If there are grounds for believing that an unauthorised dispersal of radioactive substances has occurred, you must immediately take all necessary measures to prevent (or where that is not practicable, to restrict) any further dispersal.

B.6.2 If there is an unauthorised dispersal of radioactive substances, you must:

- a. use the best practicable means to remediate any radioactive contamination arising either on or off the authorised place; and
- b. carry out the remediation as soon as reasonably practicable.

B.7 Treatment of radioactive waste

B.7.1 You must only treat radioactive waste where this represents the best practicable means for the management of the waste.

B.8 Holdings of radioactive substances

B.8.1 You must only hold the minimum quantity of radioactive material that is necessary to carry out your activity.

B.8.2 You must ensure that the quantity of radioactive substances you hold does not exceed any limits set out in your authorisation.

B.8.3 You must transfer or dispose of radioactive waste as soon as reasonably practicable after it has become waste.

B.9 Waste management plan

B.9.1 You must prepare, maintain and implement a management plan for waste arising from your activities involving radioactive substances and the decommissioning of associated facilities and equipment.

B.10 Lost and stolen radioactive substances

B.10.1 If there are grounds for believing that any radioactive substances have been lost or stolen, you must:

- a. immediately verify if this is the case;
- b. take all reasonably practicable measures to recover them; and
- c. inform the relevant police force and SEPA by telephone without delay.

B.11 Radioactive Waste Advisers

B.11.1 Except where your authorisation only relates to sealed sources, you must appoint, retain and consult with suitable Radioactive Waste Advisers to advise on compliance with your authorisation, including but not limited to:

- a. Achieving and maintaining an optimal level of protection of the environment and the public;
- b. Accepting into service adequate equipment and procedures for measuring or assessing public exposure and radioactive contamination of the environment;
- c. Checking the effectiveness and maintenance of equipment for measuring or assessing public exposure and radioactive contamination of the environment; and
- d. Ensuring the regular calibration of measuring instruments.

B.11.2 You must appoint the Radioactive Waste Adviser in writing and include the scope of advice they are required to give.

C. TRANSFERS OF RADIOACTIVE SUBSTANCES

C.1 Duty of care

C.1.1 You must only transfer radioactive substances to a person who is legally entitled to receive and manage them.

C.2 Transfer procedure

C.2.1 You must produce and retain a true and accurate description of the radioactive substances to be transferred (the transfer record) which contains, as a minimum, the information set out in Schedule 1 of these Standard Conditions.

C.2.2 Before transferring any radioactive substances to another person, you must:

- a. confirm that that person agrees to receive them; and
- b. give to that person a copy of the transfer record.

C.2.3 You must ensure that you receive a receipt from the person removing the radioactive substances from the authorised place.

C.2.4 As soon as reasonably practicable following transfer, you must obtain written confirmation from the person that the radioactive substances have been received.

C.2.5 Following transfer, you must ensure that the radioactive substances will be returned without delay to the authorised place if:

- a. they are not in accordance with the transfer record; or
- b. cannot be delivered for any reason.

C.3 Transfer of radioactive waste

C.3.1 You must not transfer radioactive waste to any person unless the transfer represents the best practicable means for the management of that type of waste.

C.3.2 You must inform SEPA if you intend to transfer radioactive waste to a person to whom you have not previously sent radioactive waste by providing the information set out in the relevant section of Schedule 3 of these Standard Conditions.

C.4 Transfer of radioactive waste outside of the United Kingdom

C.4.1 Except for sealed sources, you must not transfer radioactive waste to a person outside of the United Kingdom unless:

- a. the transfer is carried out in accordance with an authorisation granted under the Transfrontier Shipment of Radioactive Waste Regulations;
- b. the purposes of the transfer is treatment of the radioactive waste; and
- c. any waste following treatment is returned in accordance with Government Policy.

C.5 Transfer of intermediate level radioactive waste to other parts of the United Kingdom

C.5.1 You must not transfer intermediate level radioactive waste to a person in the UK outside Scotland unless:

- a. the purpose of the transfer is treatment of the radioactive waste; and
- b. any intermediate level radioactive waste remaining following treatment is returned.

C.6 Return of radioactive waste

C.6.1 You must ensure that any waste that is required to be returned by your authorisation is:

- a. returned to the authorised place; or
- b. in the case of low level radioactive waste, taken to another person in the United Kingdom who is legally entitled to receive and manage that waste, or
- c. in the case of intermediate level radioactive waste, taken to another person in Scotland who is legally entitled to receive and manage that waste.

C.6.2 You must ensure that before any radioactive waste is returned, the radionuclide content and activities have been determined.

C.6.3 You must ensure that any radioactive waste returned:

- a. only contains the radionuclides that were present at the time of transfer from the authorised place (except for those present as a result of radioactive decay); and
- b. has an activity no greater than that at the time of transfer from the authorised place.

C.7 Transfer of samples

C.7.1 You must not transfer samples of radioactive substances unless the quantity sent is the minimum practicable necessary to carry out the planned tests.

C.7.2 On completion of testing, any remaining samples and waste arisings may be returned to the authorised place.

D. SEALED SOURCES

D.1 Holdings of sealed sources

D.1.1 Unless your authorisation allows otherwise, you must ensure that the aggregate activity of all sealed sources that you hold, excluding any HASS, does not exceed IAEA category 3.

D.2 Security requirements for sealed sources

D.2.1 You must have and implement security provisions in accordance with the document “Security Requirements for Radioactive Sources”, dated 2011.

D.2.2 You must implement, maintain and review your Security Plan for the Authorised Sealed Sources.

D.2.3 In the event that there are any significant changes to your Security Plan, you must send a revised copy to the relevant police as soon as reasonably practicable.

E. HIGH ACTIVITY SEALED SOURCES (HASS)

E.1 Financial provision

E.1.1 You must ensure that you have made and maintain adequate, valid and useable financial provision for the management of each HASS including when they become waste.

E.2 Record requirements

E.2.1 You must make and keep a true, accurate and legible record of each HASS containing the information specified in Table 5 of Schedule 8 of the Regulations.

E.3 HASS information and marking requirements

E.3.1 You must ensure that each HASS is accompanied at all times by:

- a. written information which confirms that each HASS is identified and marked with a unique number; and
- b. photographs of the HASS, source container, transport packaging, device and equipment as appropriate.

F. MOBILE RADIOACTIVE SOURCES

F.1.1 When not in storage or in transit, you must ensure the Mobile Radioactive Sources are under continuous supervision by a suitably trained and experienced person.

F.1.2 You must notify SEPA of the following circumstances by providing the information set out in the relevant section of Schedule 3 of these Standard Conditions:

- a. If you change the location where Mobile Radioactive Sources are normally kept;

- b. If you intend to keep Mobile Radioactive Sources at a place other than where they are normally kept for a period exceeding four months;
- c. If you bring a Mobile Radioactive Source normally kept outside Scotland into Scotland.

G. DISPOSAL OF RADIOACTIVE WASTE

G.1 Generic Disposal Requirements

- G.1.1 You must not dispose of any radioactive waste that is not described in your authorisation.
- G.1.2 You must ensure that any radioactive waste you dispose of is only disposed of via the route that is specified for that waste as described in your authorisation.
- G.1.3 You must ensure that the quantity of radioactive waste you dispose of does not exceed any limits set out in your authorisation.
- G.1.4 You must use the best practicable means to minimise the quantity of radionuclides that are discharged to the environment.
- G.1.5 You must dispose of radioactive waste in a manner that minimises public exposure and impact on the environment.

G.2 Evaluation of releases

- G.2.1 You must evaluate the quantity of radionuclides discharged into the environment.

G.3 Disposal in normal refuse (dustbin disposal)

- G.3.1 You are authorised to dispose of solid, non-metallic radioactive waste in normal refuse provided that:
 - a. No single item has an activity exceeding 400 kBq for tritium and C-14 or 40 kBq for all other radionuclides;
 - b. The total activity in 0.1m³ of normal refuse does not exceed 4 MBq for tritium and C-14 or 400 kBq for all other radionuclides;
 - c. The total activity disposed of in a year does not exceed 2 GBq for tritium and C-14 and 200 MBq for all other radionuclides; and
 - d. Where practicable, any marking or labelling that indicates the waste is radioactive is removed prior to transfer.

G.4 Radioactive aqueous liquid disposals- small quantities

- G.4.1 You are authorised to dispose of radioactive aqueous liquid waste to a relevant sewer, relevant river or the sea provided that:
 - a. The radionuclide concentration does not exceed 100 Bq/ml; and
 - b. The total activity disposed of in 1 year does not exceed:

- (i) 100 MBq for the sum of the following radionuclides: H-3, C-11, C-14, F-18, P-32, P-33, S-35, Ca-45, Cr-51, Fe-55, Ga-67, Sr-89, Y-90, Tc-99m, In-111, I-123, I-125, I-131, Sm-153, Tl-201; or
- (ii) 1 MBq for the sum of all other radionuclides.

G.5 Radioactive gaseous releases- small quantities

G.5.1 You are authorised to dispose of gaseous waste provided that:

- a. it consists only of fugitive releases from a container; and
- b. it is dispersed from a building in such a way that it does not enter or re-enter a building.

H. FURTHER CONDITIONS WHERE BESPOKE LIMITS HAVE BEEN AUTHORISED

H.1 Assessment of public exposure and the environment

H.1.1 You must carry out and maintain an assessment of public exposure and the impact on the environment resulting from your disposals.

H.2 Radioactive gaseous discharges outwith authorised outlets

H.2.1 You must dispose of radioactive gaseous releases from an authorised gaseous outlet unless you can:

- a. Demonstrate that directing the discharge to an authorised gaseous outlet is not the best practicable means; and
- b. Ensure that you will not exceed any relevant gaseous discharge limit.

I. INTRODUCTION OF RADIOACTIVE MATERIAL INTO ORGANISMS

- I.1.1 You are authorised to introduce radioactive materials into organisms that will leave the authorised place whilst containing that substance.
- I.1.2 You must carry out and maintain an assessment of public exposure that will result as a consequence of allowing organisms to which radioactive substances have been administered leave the authorised place.
- I.1.3 You must ensure that public exposure and any impact on the environment resulting from the introduction of radioactive material into organisms is minimised.

J. ENVIRONMENTAL MONITORING PROGRAMME

- J.1.1 You must develop, implement, maintain and review an environmental monitoring programme to monitor the levels of radioactivity in the environment and food caused by your radioactive waste disposals.
- J.1.2 You must take appropriate samples and conduct appropriate measurements, tests, surveys, analyses and calculation to continuously assess the effectiveness of the measures you have taken to minimise the radiological effects of your radioactive waste disposals.
- J.1.3 You must inform SEPA of any intended change in the environmental monitoring programme in accordance with Schedule 3 of these Standard Conditions.

K. CONDITIONS APPLICABLE TO OFFSHORE INSTALLATION REGISTRATIONS

- K.1.1 You are authorised to dispose of radioactive waste arising from the production of oil and gas, excluding any waste that has been sent to an offshore installation from land.
- K.1.2 The specified disposal route for radioactive waste is the system that you have provided for this purpose.
- K.1.3 You must not discharge radioactive waste at any place other than the authorised place.
- K.1.4 If you have any reason to believe that the concentration of Ra-226 in produced water has exceeded 0.1 Bq/g of produced water you must inform SEPA in accordance with Schedule 3 of these Standard Conditions.
- K.1.5 You must not in any year discharge radioactive waste arising from decontamination or cleaning operations in which the activity of any radionuclide exceeds the relevant limit set out in Table K-1.

Table K-1

Radionuclide	Annual Limit (GBq)
Ra-226	2
Ra-228	2
Pb-210	2
Po-210	2

INTERPRETATION OF TERMS

(1) In these Standard Conditions:

Except where otherwise specified, words and expressions that are defined in the Regulatory Reform (Scotland) Act 2014 and the Environmental Authorisation (Scotland) Regulations 2018 shall have the same meanings as they have in that legislation;

"activity", expressed in becquerels, means the number of spontaneous nuclear transformations occurring in a period of one second;

"authorisation" means either a permit or a registration to carry out a regulated activity or activities issued under the Regulations;

"Authorised Sealed Source" means an Authorised Radioactive Substance contained in a sealed source;

"Bq", "kBq", "MBq", "GBq", "TBq" and "PBq" are used as abbreviations meaning becquerel, kilobecquerel, megabecquerel, gigabecquerel, terabecquerel and petabecquerel respectively;

"calendar year" means a period of 12 consecutive months beginning on 1 January;

"day" means calendar day;

"decommissioning" means the process whereby a facility, at the end of its economic life, is taken permanently out of service and its site made available for other purposes and includes any remediation carried out by the Authorisation Holder in the locality of the Authorised Place;

"environment" means all, or any, of the media of air, water (to include sewers and drains) and land;

"gaseous waste" means radioactive waste in the form of gases and associated mists and particulate matter;

"intermediate level radioactive waste" with radioactivity levels exceeding the upper boundaries for Low Level Wastes, but which does not require heating to be taken into account in the design of storage or disposal facilities;

"legally entitled to receive and manage" means a waste permitted person or a person in another state who is lawfully entitled to receive such waste or material;

"low level radioactive waste" means radioactive waste having a radioactive content not exceeding four gigabecquerels per tonne (GBq/te) of alpha or 12 GBq/te of beta/gamma activity;

“Mobile Radioactive Sources” means radioactive sources that are intended to be used, and possibly kept for limited periods of time, beyond the boundaries of the place where they are normally kept;

"month" means calendar month (i.e. 1-31 January, 1-28/29 February, 1-31 March, etc.);

“Radioactive Waste Adviser” means a person having a current valid certificate recognising the capacity to act as a Radioactive Waste Adviser issued by an Assessing Body approved by SEPA or a Corporate Radioactive Waste Adviser working in accordance with Corporate Arrangements approved by SEPA;

“radionuclide” means a species of atom characterised by its mass number and atomic number and subject to radioactive decay;

“the Regulations” means the Environmental Authorisation (Scotland) Regulations 2018;

“Security Plan” means a written document made in accordance with the current version of “Security Requirements for Sealed Sources” identifying the methods, systems and controls employed by the Authorised Person with regards the security of the Authorised Sealed Sources;

“Transfrontier Shipment of Radioactive Waste Regulations” means the Transfrontier Shipment of Radioactive Waste and Spent Fuel Regulations 2008;

“treatment” includes the recovery of reusable materials or to make the subsequent storage or disposal of the waste more manageable;

“Waste permitted person” means a person who is suitably:

(1) authorised under the Regulations to receive, manage or dispose of radioactive waste; or

(2) permitted under the Environmental Permitting (England and Wales) Regulations 2016 to dispose of or accumulate radioactive waste

"week" means any period of 7 consecutive days;

"year" means any period of 12 consecutive months;

“you” means the Authorised Person.

SCHEDULE 1: RECORD REQUIREMENTS

<u>Type of Authorisation</u>	<u>Required Records</u>
Registrations and permits involving radioactive material in the form of sealed or unsealed sources	<p>You must keep a record of:</p> <ol style="list-style-type: none"> 1. The date upon which you received the radioactive material; 2. The names, description of and quantities of all the radionuclides contained in the radioactive material at the time you received it; 3. The form of the radioactive material at the time you received it; 4. An inventory of all radioactive substances (including radioactively contaminated items) held on the authorised place; 5. The date each radioactive material was used and the purpose for which each was used; 6. The date any radioactive substance was transferred to another person as well as the name and address of that person; 7. The date any radioactive material becomes radioactive waste.
Registrations and permits involving Mobile Radioactive Sources	<p>You must keep a record of:</p> <ol style="list-style-type: none"> 1. The address of each location where you have kept or used the Mobile Radioactive Sources; 2. The dates on which you brought on to or removed each Mobile Radioactive Source from the place where it is normally kept; 3. The dates upon which you lent or let on hire each Mobile Radioactive Source; 4. The names and addresses of each person to whom you lent or let on hire the Mobile Radioactive Sources; 5. The date on which the Mobile Radioactive Sources were returned to you after being lent or let on hire.
Registrations and permits involving the transfer of Radioactive Substances to another person (transfer record)	<p>You must keep a record of:</p> <ol style="list-style-type: none"> 1. The physical description of the radioactive substances to be transferred; 2. The radionuclides contained in the radioactive substances to be transferred; 3. The activity of each of the radionuclides in the radioactive substances to be transferred; 4. The volume or weight of the radioactive waste to be transferred.

SCHEDULE 2: DATA RETURN REQUIREMENTS

<u>Type of Activity</u>	<u>Data Requirements</u>	<u>Periodicity</u>
Permit involving a High Activity Sealed Source (HASS)	You must submit the HASS record form to SEPA whenever: <ol style="list-style-type: none"> 1. You acquire a HASS; 2. You transferred a HASS to another person; 3. A HASS ceases to be HASS because of radioactive decay. 	Without delay
Registration or permit involving sealed sources that fall within IAEA Category 3 & 4	You must submit a written report to SEPA detailing the sealed sources in Category 3 & 4 you hold, including: <ol style="list-style-type: none"> 1. Number of sources; 2. The radionuclides contained in the sources; 3. The maximum activity of each radionuclide held; and 4. The total activity of each radionuclide held 	Within 8 week from the end of the calendar year.
Registration or permit for non-nuclear sites	You must submit to SEPA a written summary, for each calendar year of: <ol style="list-style-type: none"> 1. The radioactive substance you have discharged to the environment, compared to the relevant limit (where specified). 2. The radioactive waste you have transferred to another person, including: <ol style="list-style-type: none"> i. a description of the waste; ii. its total volume; iii. its total radioactivity; and iv. the name and address of the receiving person 	Within 8 week from the end of the calendar year.
Permit for a nuclear site	You must submit to SEPA: <ol style="list-style-type: none"> 1. For radioactive waste discharges to the environment, a written summary of the: <ol style="list-style-type: none"> i. The volume discharged; ii. The radioactivity discharged; iii. The total radioactivity of the radionuclides or group of radionuclides discharged during the rolling year and compared to the relevant annual limit. 2. For radioactive waste transferred to another person, a written summary including: 	<ol style="list-style-type: none"> 1. Not later than 28 days after the end of each month and at the same interval thereafter. 2. Not later than 28 days after the end of each month and at

<u>Type of Activity</u>	<u>Data Requirements</u>	<u>Periodicity</u>
	<ul style="list-style-type: none"> i. A description of the waste ii. The purpose of the transfer iii. Its volume iv. The total radioactivity v. The name and address of the person receiving the waste <p>You must report the discharges in accordance with joint agencies' document "Radiological Monitoring Technical Guidance Note 1 Standardised Reporting of Radioactive Discharges from Nuclear Sites".</p>	the same interval thereafter.
Registration or permit involving an environmental monitoring programme	You must submit to SEPA a copy of the results of the environmental monitoring programme and a written report including a 12-month rolling assessment of the results in respect of the radiation exposure of the public and trends in radioactivity concentration in the environment highlighting any reported value which exceeds the mean plus 3 standard deviations of the previous 12 reported values and, as far as reasonably practicable, provide an explanation for any such elevated value.	Not later than 90 days after the end of each 3 month period.

SCHEDULE 3: SUMMARY OF NOTIFICATION REQUIREMENTS

<u>Type of Activity</u>	<u>Event, circumstances or incident</u>	<u>Information to submitted</u>	<u>Timing</u>
All activities	If you believe that you (or anyone else) are contravening, has contravened or might contravene a requirement of your authorisation.	Details of the event	Without delay by telephone, followed up in writing as required by A8
All radioactive substances activities	You stop carrying out the regulated radioactive substances activity		28 days before the event
	You cease to occupy the authorised place		28 days before the event
	Lost and stolen radioactive substances	<ol style="list-style-type: none"> 1. Description of the radioactive source 2. Date source was last accounted for 3. Last known location of the source 4. Description of the measures taken to recover the source 5. Any other relevant information 	Without delay by telephone, followed up in writing
Transfers of radioactive waste	An intention to transfer radioactive waste to a Person for the first time:	<ol style="list-style-type: none"> 1. Name and address of the person; 2. Type of waste to be transferred; 3. Evidence that the person is willing, in principle, to accept the waste; and 4. Evidence that the person is legally entitled to accept the waste 	At least 28 days before the proposed transfer

<u>Type of Activity</u>	<u>Event, circumstances or incident</u>	<u>Information to submitted</u>	<u>Timing</u>
Mobile radioactive sources	Change in location of where mobile sources are normally kept	<ol style="list-style-type: none"> 1. current location sources normally kept 2. location where sources will be kept 3. the date on which the sources will be moved 	At least 28 days before the event
	Mobile sources will be kept at a place other than where it normally kept for a period exceeding 4 months	<ol style="list-style-type: none"> 1. The locations that the source will be kept 2. The estimated time that it will remain there 	At least 28 days before the event
	Bringing a mobile source normally kept outwith Scotland into Scotland	<ol style="list-style-type: none"> 1. The locations that the source will be kept and used 2. The estimated time that it will remain there 	7 days prior to event
	Any intended change to the environmental monitoring programme	<ol style="list-style-type: none"> 1. Details of the proposed changes 2. The reason for the proposed changes 	At least 28 days before the change is implemented